

Action Taken Report

Agenda No.	Details	Action
1	Status of syllabus completion for First Year	The timetable in-charge is preparing a draft for the Semester II timetable based on the suggested structure, ensuring efficient use of time for both academic and co-curricular activities.
2	Certification for First Year	The Director is in the process of formulating the KRA framework, which will be shared with faculty members upon finalization.
3	Planning for International Research Conference (IRC)	Faculty members have been informed about the requirement to publish qualitative research papers and encouraged to guide students in writing research papers.
4	Discussion on new MMS syllabus	Faculty members have been instructed to review and finalize the new syllabus details, ensuring that all changes are in line with the academic requirements.
5	Debriefing on NAAC Accreditation	Faculties are working on



ATHARVA INSTITUTE OF MANAGEMENT STUDIES

(Approved by AICTE, DTE & Affiliated to University of Mumbai)

(NAAC Accredited)

		identifying various gaps and will submit individual report to the Director. A standard template for report submissions is created and shared with all faculty members. The Director emphasized using this template for future submissions.
--	--	--

Prepared by:

Dr. Swati Agrawal

Coordinator, IQAC, AIMS

Submitted to:

Dr. Henry D. Babji

Chairman, IQAC, AIMS